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GOVERNMENT OF ASSAM

OFFICE OF THE CHIEF EXECUTIVE OFFICER : SIVASAGAR ZILLA PARISHAD  
NO. SZA.41/2010/PT-I /59 DTD. Sivasagar, The 1<sup>st</sup> Oct./2015

To,

The Director,  
Finance (Economic Affairs )Department ,  
Assam, Dispur, Guwahati-06

Subject :- **Submission of Utilisation Certificate of 4<sup>th</sup> Assam State Finance Commission & 13<sup>th</sup> Finance Commission as per Finance Department newly prescribed uniform format.**

Reference :- 1. DO.NO. FEA(SFC) 22/2015/294; dtd. 10/09/2015.  
2. Your W.T. No. FEA(SFC) 105/2015/192 ; dtd. 21/09/2015.  
3. This office letter No. SZA.41/2010/PT-I/34 ; dtd.- 17<sup>th</sup> July/2015.

Sir,

With reference to the subject cited above, I have the honour to inform you that the required Utilization Certificate has already been submitted to the Commissioner Panchayat & Rural Dev. Deptt. Assam vide this office letter No. under reference . However a copy of the Utilization Certificate under 4<sup>th</sup> Assam State Finance Commission and 13<sup>th</sup> Finance Commission as per newly prescribed format for favour of your kind information and necessary action .

Enclosed :- Both Hard & Soft Copies of U/C

Yours faithfully

*sdb*  
Chief Executive Officer  
Sivasagar Zilla Parishad

DTD. Sivasagar, The 1<sup>st</sup> Oct./2015

*20/10/15*  
*RA(SL)*  
*8/10/15*

Memo NO. SZA.41/2010/PT-I /59 (A)

- Copy to :- 1. The Secretary to the Govt. of Assam, Panchayat & Rural Dev. Deptt.Assam , Dispur Ghy-6 for favour of kind information .  
2. The Commissioner , Panchayat & Rural Dev. Department , Panjabari, Juripar , Guwahati-37 for kind information.

*15/15*

*HP*  
Chief Executive Officer  
Sivasagar Zilla Parishad

ANNEXURE-I  
4<sup>TH</sup> ASFCGFR 19-A  
(SEE RULE 212(I))  
FORM OF UTILISATION CERTIFICATE

Sl. No	Letter No & Date	Amount(In Rupees )
1	FEA(SFC)14/2012/18 ; Dtd.- 2 <sup>nd</sup> March/2012	1,55,81,248.00
	<b>Total Rs.</b>	<b>1,55,81,248.00</b>

1. Certified that out of Rs.1,55,81,248.00(Rupees one crore fifty five lakhs eighty one thousand two hundred forty eight )only of Grant-in- aid sanctioned during the years 2011-12 in favour of the Chief Executive Officer, Sivasagar Zilla Parishad , Assam under this Ministry/Department letter No given in the above and Rs. ....Nil ... on account of unspent balance of the previous year, a sum of Rs. -Nil- has been utilized for the purpose of Salary, Non-salary & Grant -In-Aid for which it was sanctioned and that the balance of Rs -nil-remaining un-utilized at the end of the year have been sanctioned to as mentioned Government letter No. will adjust towards the grants-in-aid payable during next year.

2. Certified that I have sanctioned myself that the conditions on which the grants-in-aid was sanctioned have been duly fulfilled/are being fulfilled and that I have exercised that following checks to see that the money was actually utilized for the purpose for which it was sanctioned .

Kind of checks exercised :-

1. Acquaintance Roll.
2. Field Verification.
3. Pectoral Evidance
4. Accounts & Bill

  
Accountant,  
Zilla Parishad, Sivasagar  
Sivasagar Zilla Parishad

  
Junior Engineer  
Sivasagar Zilla Parishad  
Zilla Parishad, Sivasagar

  
Chief Executive Officer  
Zilla Parishad, Sivasagar  
Sivasagar Zilla Parishad

## ANNEXURE- II

FORMAT for additional information sought by Principal Accountant General (AGE), Assam

SI No	GIA Amount	Treasury Name	TV No.	TV Date.	UC amount	Annexure Ref/UC Ref
1	1,55,81,248.00	Sivasagar	05	20/03/2012	1,55,81,248.00	Already submitted

Accountant  
Zilla Parishad, Sivasagar

Junior Engineer  
Zilla Parishad, Sivasagar

Chief Executive Officer  
Zilla Parishad, Sivasagar

ANNEXURE-I  
4<sup>TH</sup> ASFCGFR 19-A  
(SEE RULE 212(1))  
FORM OF UTILISATION CERTIFICATE


Sl. No	Letter No & Date	Amount(In Rupees )
1	FEA(SFC)14/2012/170 ; Dtd. 11 <sup>th</sup> March/2013	44,85,119.00
	<b>Total Rs.</b>	<b>44,85,119.00</b>

1. Certified that out of Rs.44,85,118.00(Rupees forty four lakhs eighty five thousand one hundred eighteen)only of Grant-in- aid sanctioned during the years 2012-13 in favour of the Chief Executive Officer, Sivasagar Zilla Parishad , Assam under this Ministry/Department letter No given in the above and Rs. ....Nil ... on account of unspent balance of the previous year, a sum of Rs. -Nil- has been utilized for the purpose of Salary, Non-salary & Grant -In-Aid for which it was sanctioned and that the balance of Rs -nil- remaining un-utilized at the end of the year have been sanctioned to as mentioned Government letter No. will adjust towards the grants-in-aid payable during next year.

2. Certified that I have sanctioned myself that the conditions on which the grants-in-aid was sanctioned have been duly fulfilled/are being fulfilled and that I have exercised that following checks to see that the money was actually utilized for the purpose for which it was sanctioned .

Kind of checks exercised :-

1. Acquaintance Roll.
2. Field Verification.
3. Pectoral Evidence
4. Accounts & Bill

  
Accountant,  
Zilla Parishad, Sivasagar  
Sivasagar Zilla Parishad


  
Junior Engineer,  
Zilla Parishad, Sivasagar  
Sivasagar Zilla Parishad


  
Chief Executive Officer,  
Zilla Parishad, Sivasagar  
Sivasagar Zilla Parishad

ANNEXURE- II

FORMAT for additional information sought by Principal Accountant General (A&E), Assam

Sl No	GIA Amount	Treasury Name	TV No.	TV Date.	UC amount	Annexure Ref/UC Ref
1	44,85,119.00	Sivasagar	21	30/03/2013	44,85,119.00	Already submitted

  
Accountant,  
Zilla Parishad, Sivasagar  
Accountant  
Sivasagar Zilla Parishad

  
Junior Engineer  
Zilla Parishad, Sivasagar  
Junior Engineer  
Zilla Parishad  
Sivasagar Zilla Parishad

  
Chief Executive Officer  
Zilla Parishad, Sivasagar  
Chief Executive Officer  
Zilla Parishad  
Sivasagar Zilla Parishad



## ANNEXURE-1

13<sup>th</sup> Finance Commission2<sup>nd</sup> instalment.....

**GFR 19-A**  
**(SEE RULE 212(1))**  
**FORM OF UTILISATION CERTIFICATE**


SI No	Letter No & Date	Amount (In Rupees)
1	FEA(SFC)26/2012/318      Dated. 6 <sup>th</sup> June, 2013	2,56,00,000.00
	<b>Total</b>	<b>2,56,00,000.00</b>

1. Certified that out of Rs. 2,56,00,000.00 (Rupees two core fifty six lakhs only) of Grant-in-aid sanctioned during years 2013-14 in favour of the Chief Executive Officer, Sivasagar Zilla Parishad Assam under this Ministry/Department letter No given in the above and Rs. ....Nil..... on Account of unspent balance of the previous year, a sum of Rs. ....Nil..... has been utilized for the purpose of Grant-in-aid for which it was sanctioned and that the balance of Rs. ....Nil..... remaining un-utilized at the end of the year have been surrendered to Government ( Vide No ..... NIL ..... dated ..... NIL..... ) will adjust towards the grants-in-aid payable during next year.

2. Certified that I have satisfied myself that the conditions on which the grants-in-aid was sanctioned have been duly fulfilled/are being fulfilled and that I have exercised the following checks to see that the money was actually utilized for the purpose for which it was sanctioned.

**Kinds of Checks exercised:-**

1. Acquaintance Roll
2. Field Verification
3. Pectoral Evidence
4. Accounts & Bill

  
Accountant,  
Zilla Parishad, Sivasagar  
Sivasagar Zilla Parishad

  
Junior Engineer  
Sivasagar Zilla Parishad  
Zilla Parishad, Sivasagar

  
Chief Executive Officer  
Sivasagar Zilla Parishad  
Zilla Parishad, Sivasagar

ANNEXCURE- II

FORMAT for additional information sought by Principal Accountant General (AGE), Assam

SI No	GIA Amount	Treasury Name	TV No.	TV Date.	UC amount	Annexure Ref/UC Ref
1	2,56,00,000.00	Sivasagar	01	03/07/2013	2,56,00,000.00	Already submitted

  
Accountant,  
Zilla Parishad, Sivasagar  


  
Junior Engineer  
Zilla Parishad, Sivasagar  


  
Chief Executive Officer  
Zilla Parishad, Sivasagar  


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## ANNEXURE-1

13<sup>th</sup> Finance Commission  
1<sup>st</sup> instalment.....GFR 19-A  
(SEE RULE 212(1))  
FORM OF UTILISATION CERTIFICATE


Sl No	Letter No & Date	Amount (In Rupees)
1	FEA(SFC)98/2013/113 Dated. 5 <sup>th</sup> November, 2013	1,84,00,000.00
	<b>Total</b>	<b>1,84,00,000.00</b>

1. Certified that out of Rs. 1,84,00,000.00 (Rupees one core eighty four lakhs) only of Grant-in-aid sanctioned during years .2013-14 in favour of the Chief Executive Officer, Sivasagar Zilla Parishad Assam under this Ministry/Department letter No given in the above and Rs. ....Nil..... on Account of unspent balance of the previous year, a sum of Rs. ....Nil..... has been utilized for the purpose of Grant-in-aid for which it was sanctioned and that the balance of Rs. ....Nil..... remaining un-utilized at the end of the year have been surrendered to Government ( Vide No ..... NIL ..... dated ..... NIL..... ) will adjust towards the grants-in-aid payable during next year.

2. Certified that I have satisfied myself that the conditions on which the grants-in-aid was sanctioned have been duly fulfilled/are being fulfilled and that I have exercised the following checks to see that the money was actually utilized for the purpose for which it was sanctioned.

**Kinds of Checks exercised:-**

1. Acquaintance Roll
2. Field Verification
3. Pectoral Evidence
4. Accounts & Bill

  
Accountant,  
Zilla Parishad, Sivasagar  
Sivasagar Zilla Parishad

  
Junior Engineer  
Zilla Parishad, Sivasagar  
Sivasagar Zilla Parishad

  
Chief Executive Officer  
Zilla Parishad, Sivasagar  
Sivasagar Zilla Parishad



**ANNEXURE- II**

FORMAT for additional information sought by Principal Accountant General (A&E), Assam

SI No	GIA Amount	Treasury Name	TV No.	TV Date.	UC amount	Annexure Ref/UC Ref
1	1,84,00,000.00	Sivasagar	01	07/01/2014	1,84,00,000.00	Already submitted

  
Accountant,  
Zilla Parishad, Sivasagar  
Assistant  
Director of Zilla Parishad

  
Junior Engineer  
Zilla Parishad, Sivasagar  
Zilla Parishad  
Sivasagar

  
Chief Executive Officer  
Zilla Parishad, Sivasagar  
Zilla Parishad  
Sivasagar

## ANNEXURE-1

13<sup>th</sup> Finance Commission2<sup>nd</sup> instalment.....

**GFR 19-A  
(SEE RULE 212(I))  
FORM OF UTILISATION CERTIFICATE**


SI No	Letter No & Date	Amount (In Rupees)
1	FEA(SFC)133/2012/217 Dated. 18 <sup>th</sup> March, 2013	1,00,00,000.00
	<b>Total</b>	<b>1,00,00,000.00</b>

1. Certified that out of Rs. 1,00,00,000.00 (Rupees one core) only of Grant-in-aid sanctioned during years .2013-14 in favour of the Chief Executive Officer, Sivasagar Zilla Parishad Assam under this Ministry/Department letter No given in the above and Rs. ....Nil..... on Account of unspent balance of the previous year, a sum of Rs. ....Nil..... has been utilized for the purpose of Grant-in-aid for which it was sanctioned and that the balance of Rs. ....Nil..... remaining un-utilized at the end of the year have been surrendered to Government ( Vide No ..... NIL ..... dated ..... NIL..... ) will adjust towards the grants-in-aid payable during next year.

2. Certified that I have satisfied myself that the conditions on which the grants-in-aid was sanctioned have been duly fulfilled/are being fulfilled and that I have exercised the following checks to see that the money was actually utilized for the purpose for which it was sanctioned.

**Kinds of Checks exercised:-**

1. Acquaintance Roll
2. Field Verification
3. Pectoral Evidence
4. Accounts & Bill

  
Accountant,  
Zilla Parishad, Sivasagar

  
Junior Engineer  
Zilla Parishad, Sivasagar

  
Chief Executive Officer  
Zilla Parishad, Sivasagar

**ANNEXCURE- II**

FORMAT for additional information sought by Principal Accountant General (AGE), Assam

SI No	GIA Amount	Treasury Name	TV No.	TV Date.	UC amount	Annexure Ref/UC Ref
1	1,00,00,000.00	Sivasagar	4	30/12/2013	1,00,00,000.00	Already submitted

  
Accountant  
Zilla Parishad, Sivasagar  
*Stamp: Accountant Zilla Parishad, Sivasagar*

  
Junior Engineer  
Zilla Parishad, Sivasagar  
*Stamp: Junior Engineer Zilla Parishad, Sivasagar*

  
Chief Executive Officer  
Zilla Parishad, Sivasagar  
*Stamp: Chief Executive Officer Zilla Parishad, Sivasagar*

## ANNEXURE-I

13<sup>th</sup> Finance Commission  
1<sup>st</sup> instalment.....GFR 19-A  
(SEE RULE 212(1))  
FORM OF UTILISATION CERTIFICATE


Sl No	Letter No & Date	Amount (In Rupees)
1	FEA(SFC)165/2010/PT/131 Dated. 5 <sup>th</sup> November, 2013	1,59,73,192.00
	<b>Total</b>	<b>1,59,73,192.00</b>


1. Certified that out of Rs. 1,59,73,197.00 (Rupees one core fifty nine lakhs seventy three thousand one ninety seven only) of Grant-in-aid sanctioned during years .2013-14 in favour of the Chief Executive Officer, Sivasagar Zilla Parishad Assam under this Ministry/Department letter No given in the above and Rs. ....Nil..... on Account of unspent balance of the previous year, a sum of Rs. ....Nil..... has been utilized for the purpose of Grant-in-aid for which it was sanctioned and that the balance of Rs. ....Nil..... remaining un-utilized at the end of the year have been surrendered to Government ( Vide No ..... NIL ..... dated ..... NIL..... ) will adjust towards the grants-in-aid payable during next year.


2. Certified that I have satisfied myself that the conditions on which the **grants-in-aid** was sanctioned have been duly fulfilled/are being fulfilled and that I have exercised the following checks to see that the money was actually utilized for the purpose for which it was sanctioned.

**Kinds of Checks exercised:-**

1. Acquaintance Roll
2. Field Verification
3. Pectoral Evidence
4. Accounts & Bill

  
Accountant,  
Zilla Parishad, Sivasagar  
Sivasagar

  
Junior Engineer  
Zilla Parishad, Sivasagar

  
Chief Executive Officer  
Zilla Parishad, Sivasagar



ANNEXURE- II

FORMAT for additional information sought by Principal Accountant General (AGE), Assam

SI No	GIA Amount	Treasury Name	TV No.	TV Date.	UC amount	Annexure Ref/UC Ref
1	1,59,73,192.00	Sivasagar	02	25/01/2014	1,59,73,192.00	Already submitted

  
Accountant,  
Zilla Parishad, Sivasagar  


  
Junior Engineer  
Zilla Parishad, Sivasagar  


  
Chief Executive Officer  
Zilla Parishad, Sivasagar  


## ANNEXURE-1

13<sup>th</sup> Finance Commission  
1<sup>st</sup> instalment.....GFR 19-A  
(SEE RULE 212(1))  
FORM OF UTILISATION CERTIFICATE

SI No	Letter No & Date	Amount (In Rupees)
1	FEA(SFC)49/2009/Pt/133 Dated. 15 <sup>th</sup> December, 2014	24,30,000.00
	<b>Total</b>	<b>24,30,000.00</b>

1. Certified that out of Rs. 24,30,000.00 (Rupees twenty four lakhs thirty thousand only) of Grant-in-aid sanctioned during years 2014-15 in favour of the Chief Executive Officer, Sivasagar Zilla Parishad Assam under this Ministry/Department letter No given in the above and Rs. ....Nil..... on Account of unspent balance of the previous year, a sum of Rs. ....Nil..... has been utilized for the purpose of Grant-in-aid for which it was sanctioned and that the balance of Rs. ....Nil..... remaining un-utilized at the end of the year have been surrendered to Government ( Vide No ..... NIL ..... dated ..... NIL..... ) will adjust towards the grants-in-aid payable during next year.

2. Certified that I have satisfied myself that the conditions on which the grants-in-aid was sanctioned have been duly fulfilled/are being fulfilled and that I have exercised the following checks to see that the money was actually utilized for the purpose for which it was sanctioned.

**Kinds of Checks exercised:-**

1. Acquaintance Roll
2. Field Verification
3. Pectoral Evidence
4. Accounts & Bill

  
Accountant,  
Zilla Parishad, Sivasagar


  
Junior Engineer,  
Zilla Parishad, Sivasagar

  
Chief Executive Officer,  
Zilla Parishad, Sivasagar

**ANNEXURE- II**

FORMAT for additional information sought by Principal Accountant General (A&E), Assam

SI No	GIA Amount	Treasury Name	TV No.	TV Date.	UC amount	Annexure Ref/UC Ref
1	24,30,000.00	Sivasagar	04	13/01/2015	24,30,000.00	Already submitted

  
Accountant,  
Zilla Parishad, Sivasagar  
ACCOUNTANT  
Sivasagar Zilla Parishad

  
Junior Engineer,  
Zilla Parishad, Sivasagar  
Junior Engineer  
Sivasagar Zilla Parishad

  
Chief Executive Officer,  
Zilla Parishad, Sivasagar  
Chief Executive Officer  
Sivasagar Zilla Parishad